

CITY OF LANSING

800 First Terrace • Lansing, KS 66043 • (913) 727-3036 • Fax (913) 828-4579

2023 MAYOR'S CHRISTMAS TREE PROGRAM

Applicant's Name: _____
(Applicant must be a Lansing resident)

Address: _____ Social Security Number _____

Telephone Number: _____ Cell Phone: _____ Email: _____

If you rent your residence, provide the following contact information regarding your property manager or owner:

Name: _____ Telephone (Daytime): _____ (Evenings): _____

Number of people residing at this household: _____ (a household is ***all income earning*** persons, and children, living in the household or not [i.e. military assigned overseas])

**** Please note, if your City of Lansing Trash and/or Sewer Service account is delinquent, and you do not have a payment arrangement with the City, you will not be eligible for the Mayor's Christmas Tree Program. ****

Income Eligibility Limits

Please include income information for all individuals in the household from the following sources:

- ☐ Yes ☐ No - Copies 2022 IRS federal tax forms for all persons in household
☐ Yes ☐ No - Paycheck stubs of all persons in household for the most recent 3 pay periods
☐ Yes ☐ No - Copies of check stubs or award letters for any unemployment compensation for all persons in household
☐ Yes ☐ No - Copies of social security and/or disability determination or copy of latest check/deposit for all persons in household
☐ Yes ☐ No - Copies of award letters of all State assistance including Food Stamps and Cash Assistance for all Persons in household
☐ Yes ☐ No - Copies of award letters for all child support for all children in household
☐ Yes ☐ No - Copies of award letters or lease information for housing assistance or discounts
☐ Yes ☐ No - Copies of letter of eligibility for retirement, annuity, and/or pension for all persons in household
☐ Yes ☐ No - Statement of interest earnings for last two years from all accounts for all persons in household
☐ Yes ☐ No - Copies of award letter or check stub for all estate and/or trust income for all persons in household
☐ Yes ☐ No - Copies of check stubs for any dividends paid in 2022-2023 for all persons in household (most recent months)

Income Eligibility Limits

Number in Household	Annual Income Limit	Monthly Income Limit
1	\$18,954	\$1580
2	\$25,636	\$2137
3	\$32,318	\$2694
4	\$39,000	\$3250
5	\$45,682	\$3807
6	\$52,364	\$4364
7	\$59,046	\$4921
8	\$65,728	\$5478
For each additional family member, add	\$6,682	\$557

Verification of any of the information contained in this application may be obtained from any source named herein. By the application, the undersigned consents to release of income and residency information.

I do hereby solemnly swear (or affirm) that the information provided herein is true and correct.

Signature of Applicant

Date

CHILDREN'S GIFT INFORMATION: Children aged 18 or older are not eligible for the program; we may contact you for verification of ages. Please specify whether the clothing and shoe sizes are adult or children's sizes. Alternative Items will only be purchased if Wish List Items are unavailable.

Bike Size Reference Chart		
Bike Wheel Size	Suitable for Ages	Child's Inseam
12"	2-4 years	14-17 inches
14"	4-6 years	16-20 inches
16"	5-8 years	18-22 inches
18"	6-9 years	20-24 inches
20"	7-10 years	22-25 inches
24"	9-12 years	24-28 inches
26"	10+ years	24+ inches

We are unable to provide tricycles.

Wish List items that cost more than \$50 will not be considered.

Please specify M/F/Unisex clothing size.

	EXAMPLE	#1	#2
Child's Age	12		
Sex	M		
Shirt Size	Boys 12-14 Kids X-Large		
Pant Size	Boys 10-12 24x30		
Shoe Size	Boys 6.5 Mens 5.5		
Coat Size	Boys X-Large		
Bicycle Size	24"		
Wish List #1	Bluetooth headphones		
Wish List #2	Legos – Ninjago		
Alternative Gift	Pokemon Cards		
Book Genre	Fantasy		

	#3	#4	#5
Child's Age			
Sex			
Shirt Size			
Pant Size			
Shoe Size			
Coat Size			
Bicycle Size			
Wish List #1			
Wish List #2			
Alternative Gift			
Book Genre			

	#6	#7	#8
Child's Age			
Sex			
Shirt Size			
Pant Size			
Shoe Size			
Coat Size			
Bicycle Size			
Wish List #1			

Wish List #2			
Alternative Gift			
Book Genre			

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